

Pines Blvd
FIN#421657-1-52-01
PRECONSTRUCTION MEETING MINUTES
January 27, 2011 2:00 PM

1. INTRODUCTION:

Mahmood Davoodi started the meeting by stating the Financial Project Number and Contract Number. The total contract amount is \$1,738,074.89 and the contract time is 289 calendar days. The Contractor will be Weekley Asphalt Paving., Inc. Jorge Perez is the contractor's Project Manager for this project. Mahmood then introduced himself and his position as Project Administrator and followed were each member of the Consultant Construction Engineering & Inspection (CEI) Team from Dynamic Corporate Consultants (DCC), Metric Engineering and everyone in attendance introduced themselves. See attached sign in sheets for list of attendees.

- Operations Engineer: Maria Connolly, P.E.
- Area Engineer: Eghbal (Jay) Jalali
- Senior Project Engineer: Antonio Piedra, P.E.
- Project Administrator: Mahmood Davoodi
- Design Project Manager: Henry Oaikhena, P.E.
- Engineer of Record: Michael Garau, P.E.
- Weekley Asphalt Project Mgr.: Jorge Perez
- Engineer Field Office Phone (954) 252-5757
- Engineer Field Office Location: 2700 N 29th Ave # 105
Hollywood, FL 33020

It was mentioned that the field office location and phone number listed above will change and everyone will be updated as soon as the information becomes available

It has been announced that the location of the Progress Meetings will be held at the Weekley Asphalt's Main office located at 20701 Stirling Rd, Pembroke Pines FL 33332. Time is to be determined.

2. JOB DESCRIPTION:

The improvements under this contract consist of milling and resurfacing, widening, earthwork and drainage modification and new sidewalk, signing and pavement markings on SR-820 (Pines Blvd.) from East of SR-25/US-27 to East of SW/NW 196th Ave. in Broward County.

3. CONTRACT TIME LINE:

- Letting Date: December 1, 2010
- Date of Award: December 21, 2010
- Executed Date: December 29, 2010
- NTP Date: January 28, 2011
- Contract Days: 289 CD
- Procurement Time: NTP to Start Date, 15 days Flexible start time.
- Estimated Completion Date: Winter 2011
- Contractor's Anticipated Start Date: February 14, 2011
- First Chargeable Contract Day: February 12, 2011.

4. COMMUNITY IMPACT:

- **Bold Eagle:** The topic of preservation of wild life habitat was discussed in length. There is an active **Bold Eagle** nest that is located within the project limits on the south side of roadway. As per contract requirements, no construction work shall be conducted during eagle nesting season, from October 1st through May 15th, between station 44+00(west of 209 Ave) and station 57+20(east of 208 Ave). Contractor was advised that **No staging or stockpiling** equipment or materials will be permitted along the south side of Pines Blvd, between 208th and 209th Ave.

Antonio Piedra restated that no work is to be done on the restricted area (approximately 1200 ft.) during nesting season (October 1st through May 15th), including milling/resurfacing and sidewalk construction. There is a temporary fence marking the restricted area that will be adjusted during construction. Construction schedule is to include the above restrictions.

Fernando Ascanio, FDOT Construction Environmental Office and Lindsay Nester (FWC) stressed the point that no equipments should operate during the nesting season between 209th and 208th Ave.

- **Pubic Information:** To inform the traveling public of upcoming construction activities, Mahmood asked the contractor to install two Variable Message Signs (VMS), two weeks before starting construction at each approach to project site. The messages to be displayed are shown on the Traffic Control Plan. All lane closure requests shall be submitted 14 days in advance to the project administrator for review and public notification.
- 30 days prior to begin construction, Contractor shall notify the Special Projects Coordinator at Broward County Traffic Engineering and Broward County School Board Transportation Department to arrange a School Safety Pre-Construction meeting in order to discuss the students' safety during drop-off /pick-up time and School Bus Route during construction. Contact information is shown on the plan. Maintain safe walk route at all times for all school children and pedestrians and maintain access to all adjoining properties at all times.

5. ADJACENT PROJECT:

Broward County Transit (BCT) is planning a Bus Stop Enhancement project that may start when Pines Blvd road way project is underway. Adriana Toro from BCT stated that plans are ready and BCT is in process of getting FDOT permit. Start of this project is unknown at this time. The goal was to complete the enhancements by the end of February 2011. Mahmood asked if it was possible to postpone the bus stop enhancements until roadway project is complete. Coordination with roadway project contractor is essential if bus stop work has to start while road project is still in progress. Adriana will look into this possibility.

6. MAINTENANCE OF TRAFFIC AND WORK SCHEDULE:

The details of Traffic Control Plan (TCP) are shown on plan Sheets 75 through 82. The summary of TCP is as follow:

Working Hours within the City of Pembroke Pines are limited from Monday through Saturday from 7:00 AM to 6:00 PM. No construction work allowed on Sundays. Lane

closure is permitted from 9:00 AM to 4:00 PM, with exception of students drop off and pick up time. No lane closures are permitted during school drop off/pick up hours (6:40 AM to 7:40 AM and 2:40 PM to 3:10 PM). All night works have to be approved by City of Pembroke Pines City Manager.

- Contractor's Certified MOT Worksite Supervisor: Clint Parrish
- No alternative Maintenance of Traffic Plan.

7. SEQUENCE OF CONSTRUCTION:

The details of construction sequence are shown on the Traffic Control Plan (TCP). The summary of TCP is as followed:

Phase 1(A & B) East and West bound respectively) – Temporary closure of right turn lane, construct widening, pave shoulder, curb &Gutter, sidewalk and any other improvements shown on the plan, excluding friction course.

Phase 2 &3 A– Mill and Resurface east bound lanes including friction course and place pavement markings.

Phase 2&3 B – Mill and Resurface west bound lanes including friction course and place pavement markings

Phase 4 – Apply Final pavement markings.

8. CONSTRUCTION SCHEDULE:

Contractor submitted construction schedule prior to this meeting. Submitted schedule is not approved at this time. Restrictions related to eagle nesting are not accounted for on the schedule. A meeting will be coordinated next week to review the CPM schedule with contractor.

An updated schedule reflecting completed work will be submitted on a monthly basis prior to each monthly cutoff. Contractor's anticipated work week is Monday through Friday.

10. PERMITS / ENVIRONMENTAL CONCERNS:

Contractor will submit to the Department of Environmental Protection (DEP) the "Notice of Intent" and pay the fees. Mahmood asked that a copy of NOI and check are to be sent to his office.

Fernando Ascanio, displayed pictures of the eagle and other protected birds and handed out copies of the SWPPP weekly inspection and staging area authorization forms. Fernando verified with Jorge that Weekley Asphalt will maintain a rain gage on the job site and will be using the SWPPP provided in the plan.

Any potential staging areas will need to be approved by Fernando Ascanio. All runoff and dewatering shall be within the construction site. Discharge of water to the wetland adjacent to the project is prohibited. Contractor can use the dry swell within the job site to discharge water. Erosion sediment controls are to be implemented prior to begin construction. South Florida Water Management District (SFWMD) No Notice General Permit is the only permit for this project. The NPDES and permits are to be posted on bulletin board. Look out for cotton mice.

11. UTILITY COORDINATION:

- Comcast, FPL, Teco, AT&T, City of Pembroke Pines, Broward County have facilities within the project limits.
 - a) City of Pembroke Pines requires a 48 hours notice to adjust water valve boxes.

- b) Teco Gas requires 48 hours notices to have representatives **on site stand-by** during pavement widening at 196th Ave intersection.
- Otis Keeve, BellSouth stated that he is going to Palm Beach County. His replacement is Steve Massie (305-222-8745).
- A separate meeting will be arranged with the utility owners to coordinate work schedules as needed.

12. LANDSCAPING:

City of Pembroke Pines is maintaining agency for landscaping and irrigation work. Contractor will provide access to maintenance crew during construction for mowing and other maintenance related work. Ricardo Roses, City of Pembroke Pines will provide the contractor the city’s mowing and maintenance schedule.

12. PLANS REVIEW:

- Shop drawing submittal process:
Submit shop drawings to Consultant Engineer of Record (Michael Garau, P.E., Jacobs Engineering Group, with a copy of the transmittal to the CEI Team (Mahmood Davoodi).

14. CONTRACTOR-CEI QUALITY CONTROL ISSUES:

- QC Manager: Ronnie Keene
- VT Technicians: DCC
- VF Lab: District Materials & Research Office
- Resolution Lab: Turnpike Lab (Snapper Creek)

Density log book, earth work and equipment comparison meeting will be scheduled.

15. SPECIAL PROVISIONS / SUPPLEMENTAL SPECIFICATIONS:

Contractor had no questions about the Special Provisions and/or Supplemental Specifications.

It was mentioned that this project is”Value Added Asphalt Pavement (Supplemental Specifications” with 3 year warranty on pavement.

16. PROJECT SPECIFIC ITEMS:

- OJT / EEO Meeting will be scheduled at a later date to be determined.
- No DRB on this job, however Regional DRB and Statewide DRB are available.
- Partnering Meeting allowance is available for this project. No decision was made to have Partnering Meeting.
- Pre-paving meeting to be schedule prior to start of any paving work.

17. CONTRACTOR TO FDOT:

The Contractor submitted the following documents:

- List of plan errors/omissions
- Contractor’s Line of Authority
- Contractor’s Superintendent
- Contractor’s Emergency telephone numbers
- Contractor’s Worksite Traffic Supervisor and a copy of their Certification
- Flagmen and a copy of their training Certification

- Contractor's Vehicle Registration Affidavit
- Letter stating that contractor will use TCP as shown on the plan.
- NPDES plan and SWPPP plan
- list of QC personnel, QC Manager
- Letter stating that no additional permits and licenses required on this Contractor.
- Letter identifying sources for contract materials.
- List of all potential subcontractors.
- Contractor's Vehicle Registration Affidavit
- List of equipments
- Hurricane Plan
- EEO – Anticipated DBE Participation Statement
- Lighting Plan

18. FDOT TO CONTRACTOR:

The Contractor was given the following documents:

- LAN Access Request (4 forms)
- Contractor's Time Extension Request
- Contractor's Certification of Payments
- Stockpiled Materials
- Request for Authorization to Sublet Work
- MOT Review Report
- Notice of Rental Agreement
- Construction Compliance with Specifications and Plans
- Roadway/Lane Closure Request
- Contractor's Past Performance Report
- List of Cut-off Dates
- List of State Holiday
- Compliance with EEO Certification
- Storm Water Pollution Prevention Plan inspection report.

19. OPEN DISCUSSION:

- Al Diliello, Pembroke Pines Fire Department asked if there will be any lane closures and stressed the point that access to Fire Station shall be maintained at all times for fire trucks to respond to emergencies. Mr. Diliello requested that to be informed in advance of any full lane closures that may impact the emergency respond time. He also asked that driveway access and the dirt road to police shooting range and fire department training facilities, located south side of Pines Blvd at 208th Ave, remain open at all times. Salt weekley responded that one lane will remain open at all times.
- Greg Kofsky, Broward Operations requested pre-concrete and pre-signing meetings to discuss issues with sign installation and ADA ramp modifications.
- Roger Lemieux, Broward Operation explained some of the common problems with sign installation. Avoid placing signs at locations that will be blocked by landscaping.

20. EEO PORTION:

Alourdes Brunot, DCC distributed and discussed a handout containing the EEO items she will be reviewing. (See attachment)

EEO Officer for this project is Teresa Patane